

FCA's Self Service Password Management Portal Instructions

Enrollment

1. Go to the [FCA's Self-Service Password Management Portal](https://ss.fca.gov/).



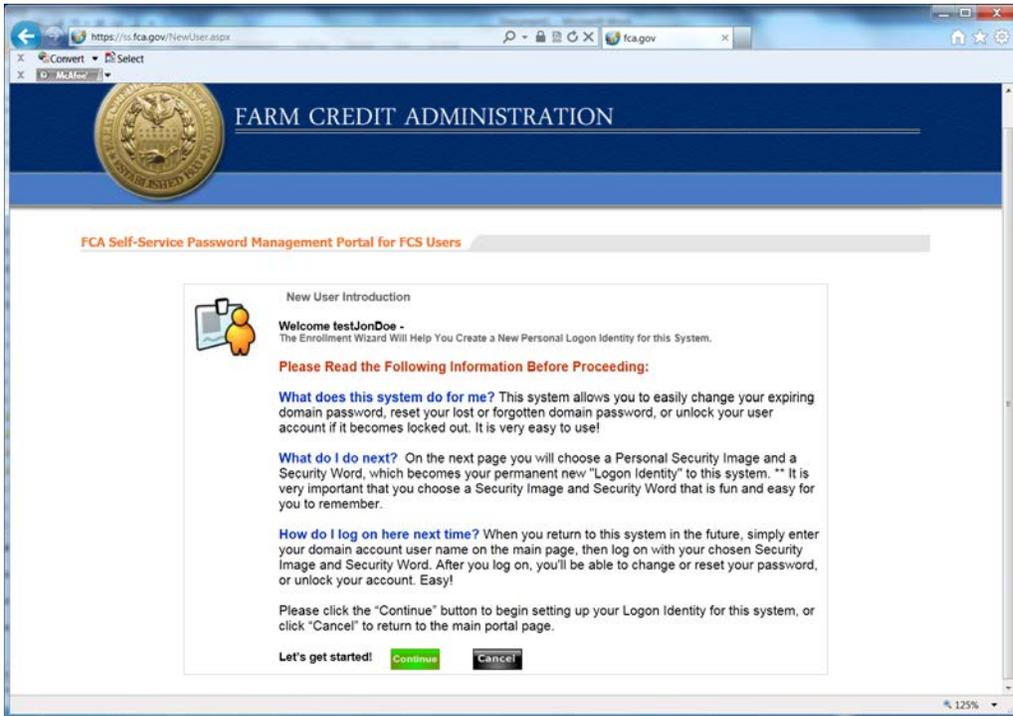
2. Enter your new FCA-assigned user name and click the Go button. Your FCA web account username has been emailed to you separately.



3. Enter your FCA-assigned password and click Continue. Your password has been emailed to you separately.

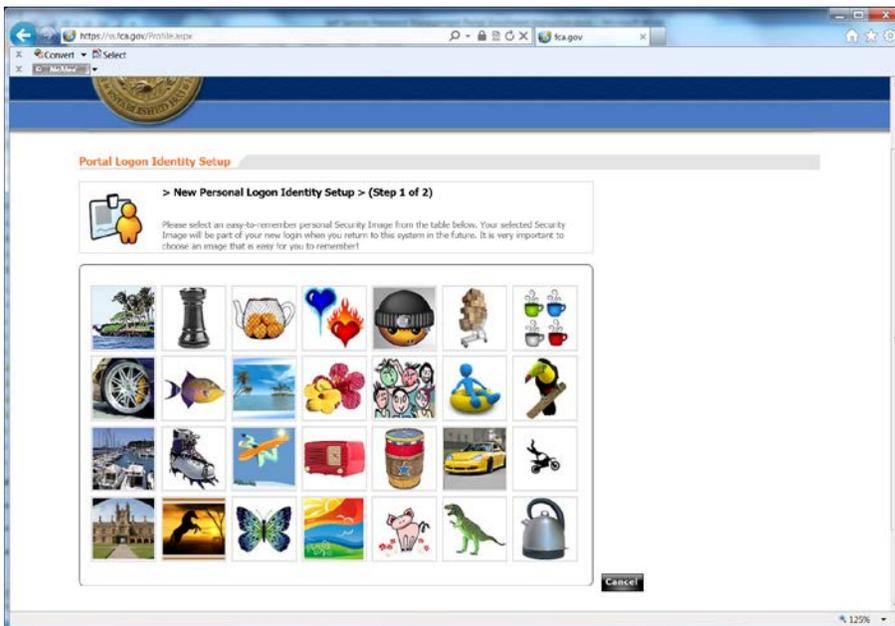


4. You will see this new user instructions:



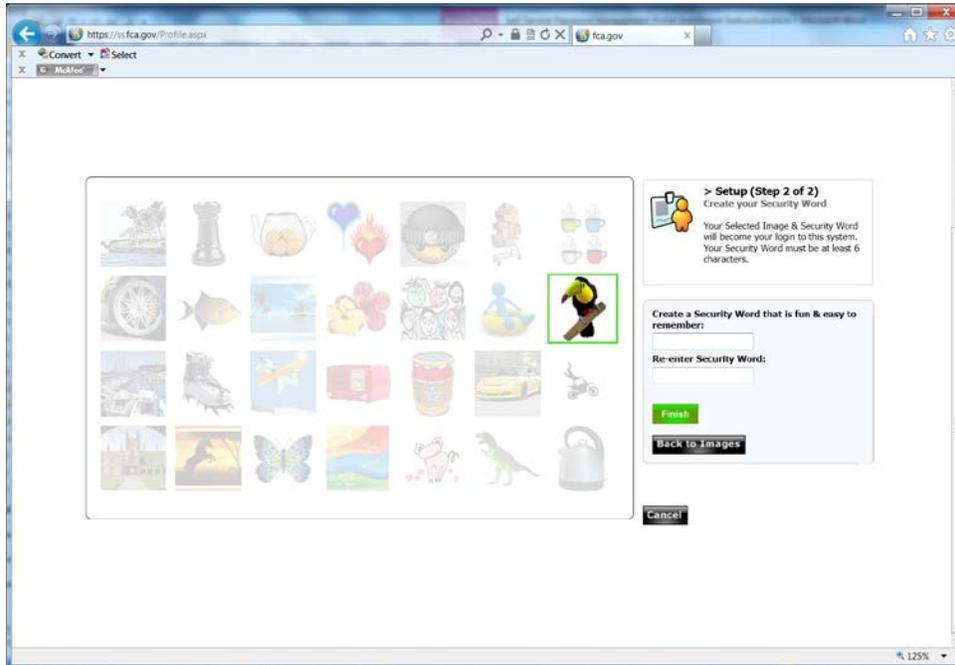
click the Continue button.

5. In the New Personal Logon Identity Setup (Step 1 of 2):

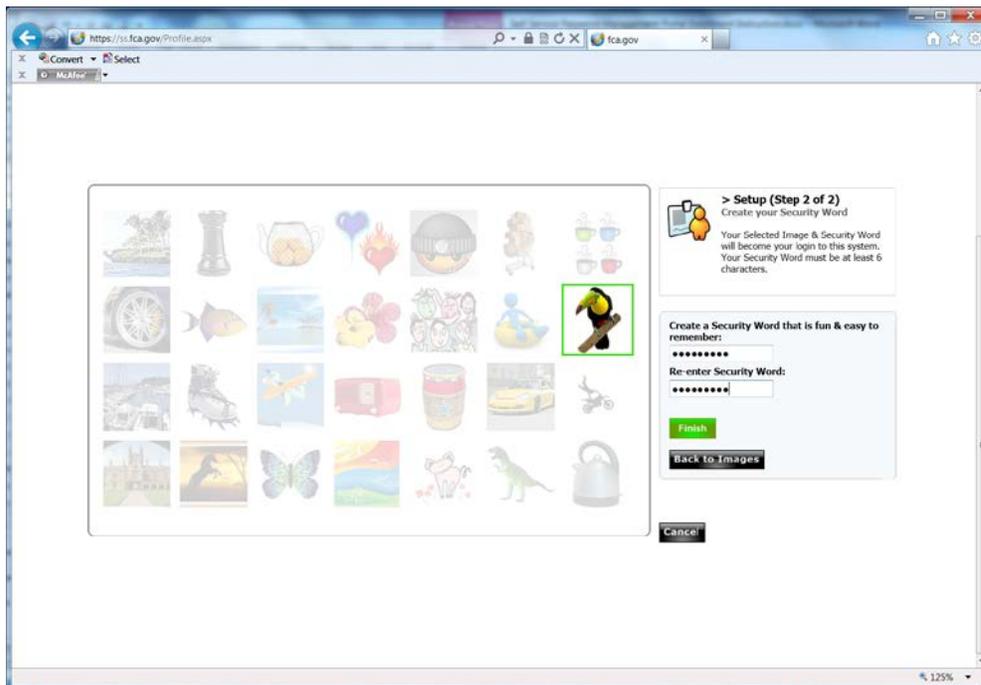


Select an easy-to-remember personal **Security Image** from the image table. Your selected Security Image will be part of your new portal login when you return to this

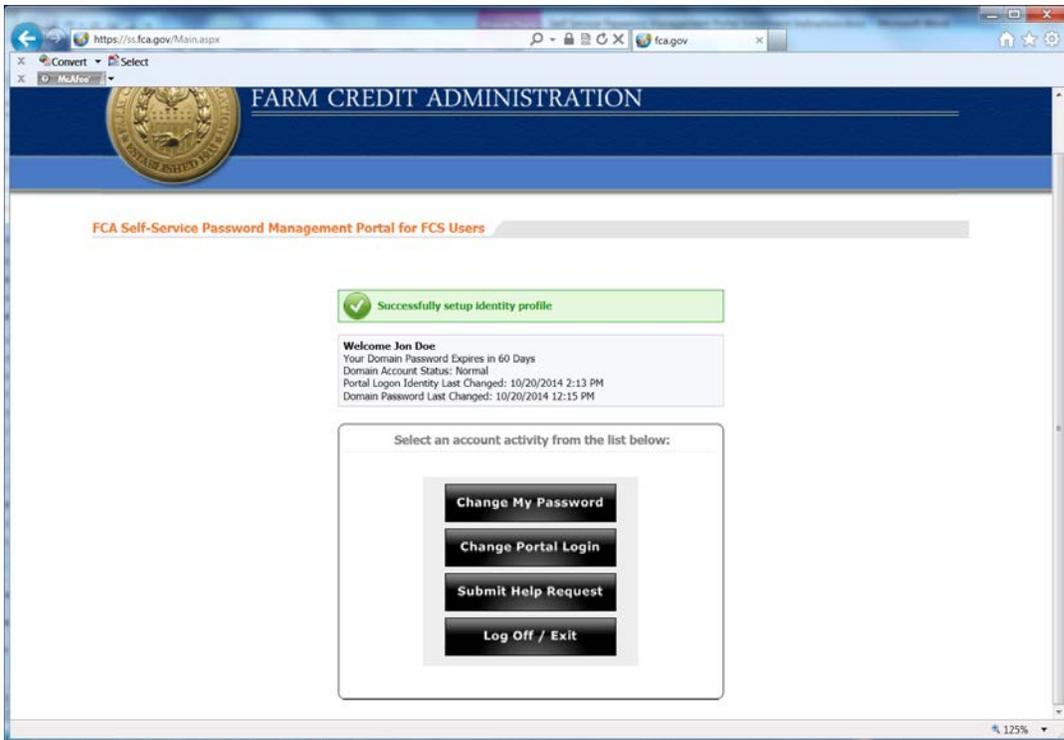
system in the future. It is very important to choose an image that is easy for you to remember!



6. In the New Personal Logon Identity Setup (Step 2 of 2), **Create your Security Word. Your Selected Image & Security Word will become your login to this system.** Your Security Word must be at least 6 characters.



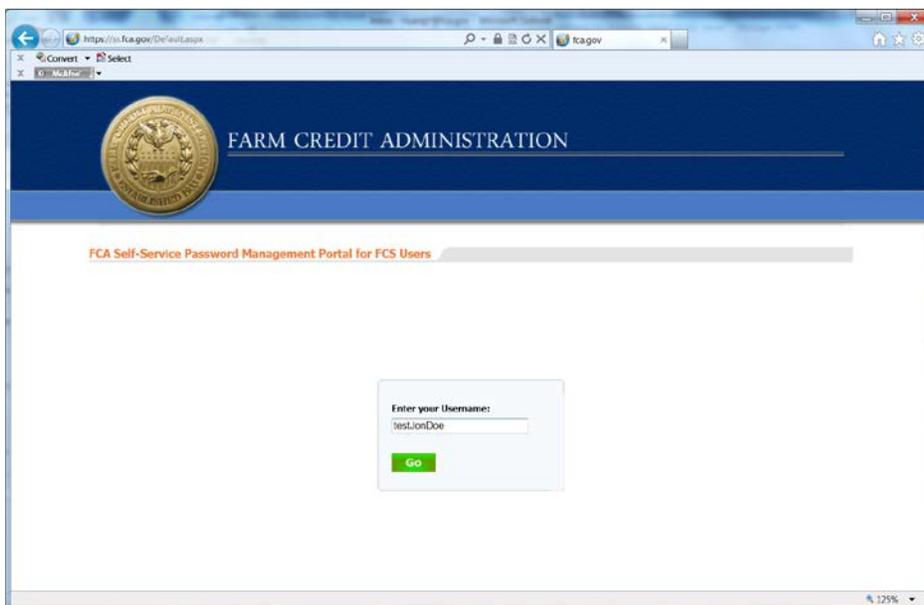
7. Click Finish. You completed enrollment process and logged in the Portal!



8. Click Log Off/Exit.

Change Password

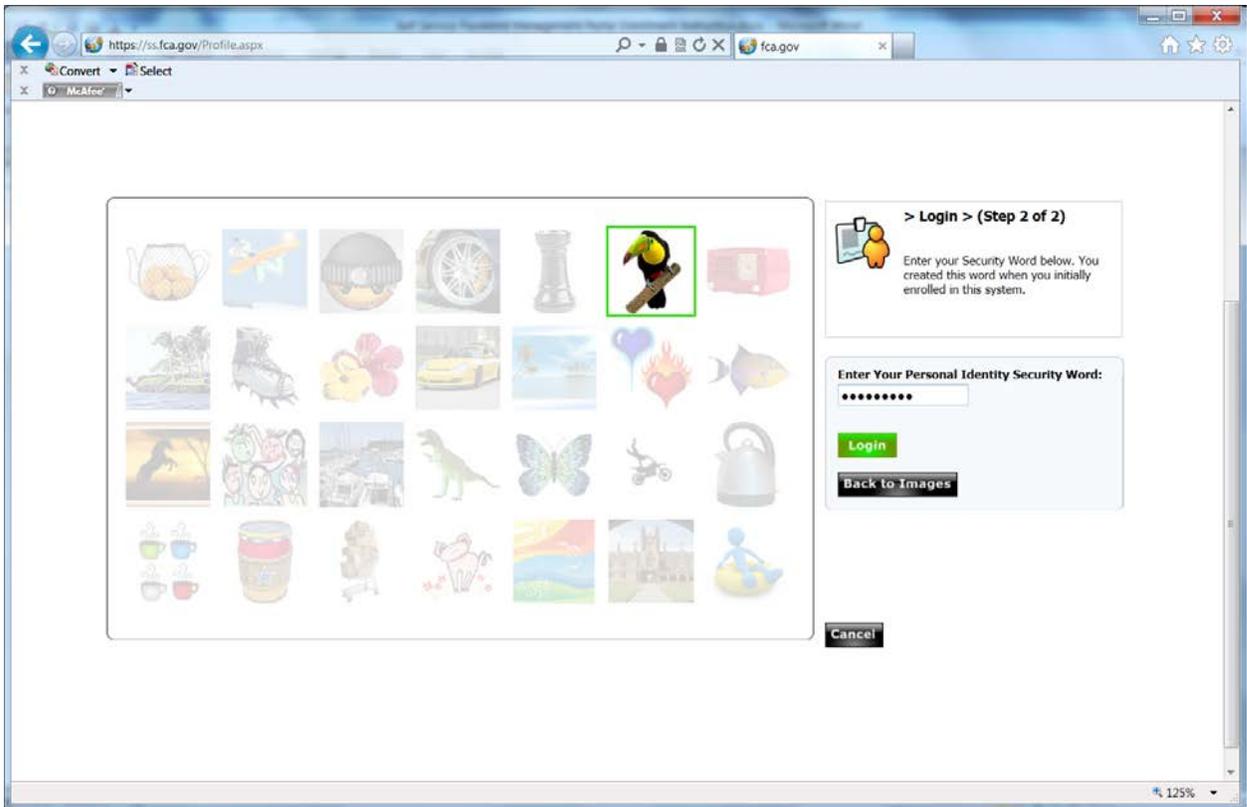
1. Go to the [FCA's Self-Service Password Management Portal](#).



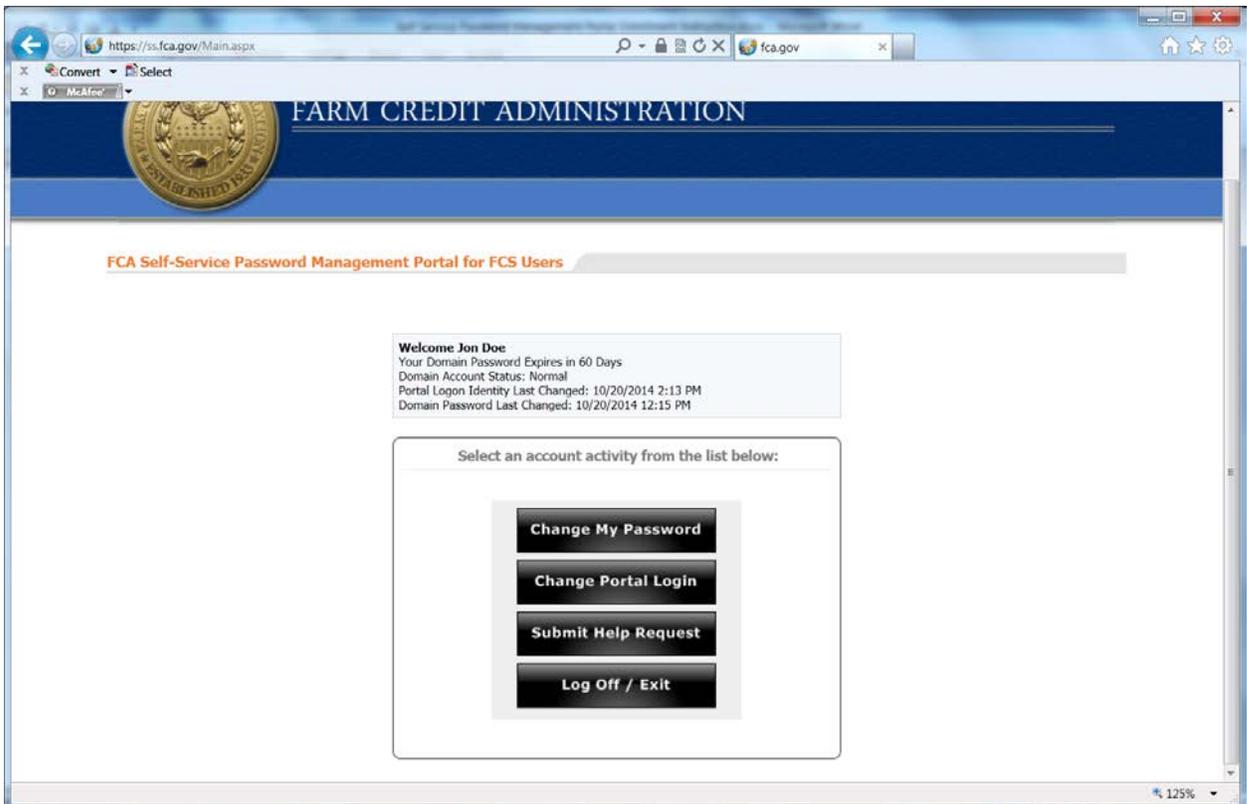
2. Enter your user name and click the Go button.



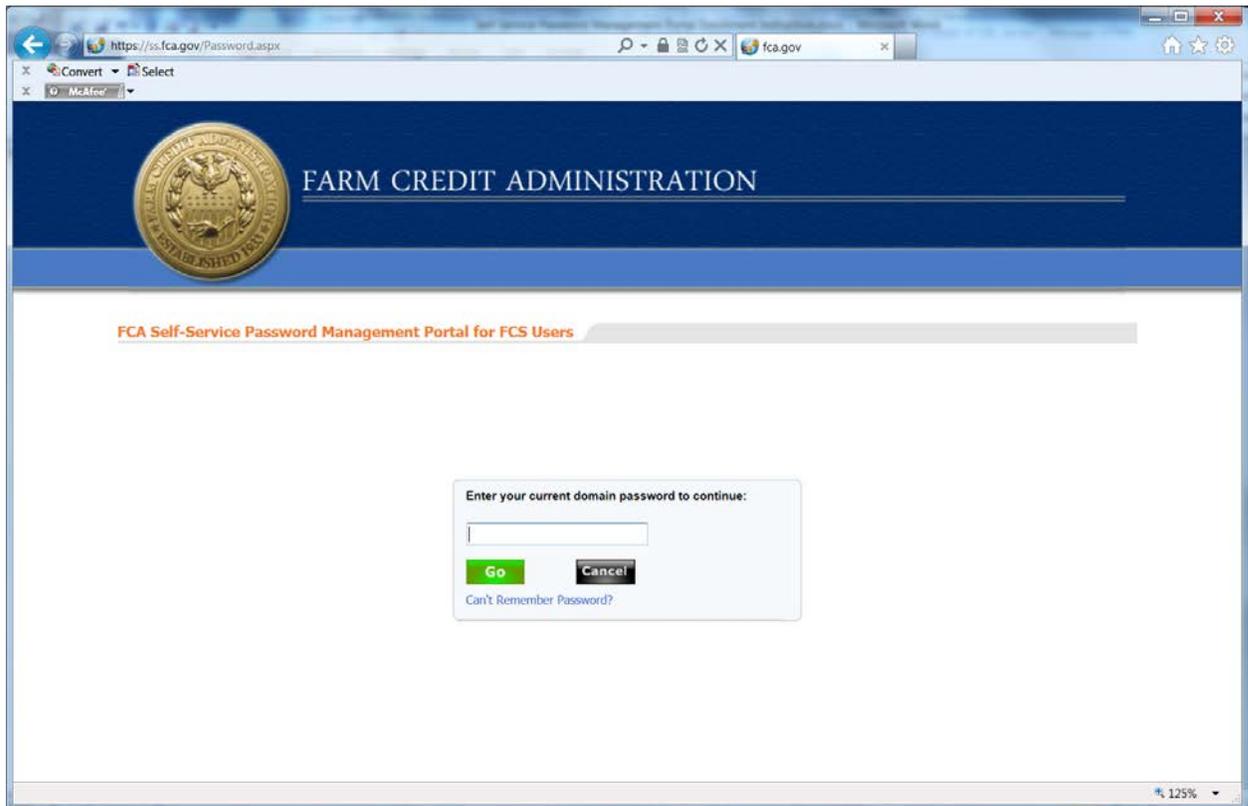
3. Click the security image and then enter the security word.



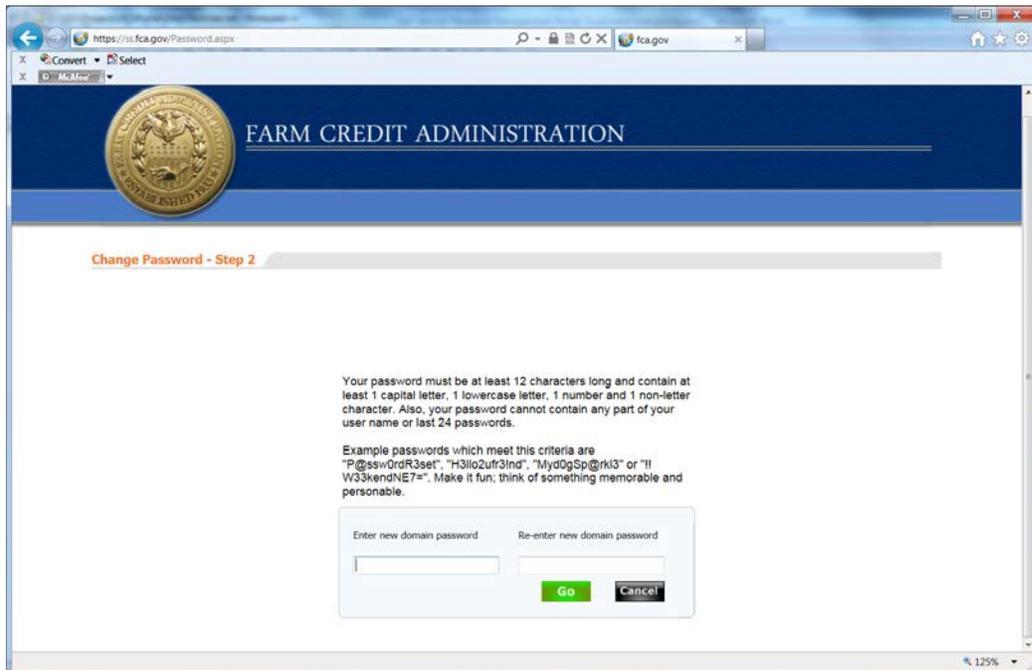
Then click Login button.



4. Click Change My Password button, the following screen shows up:



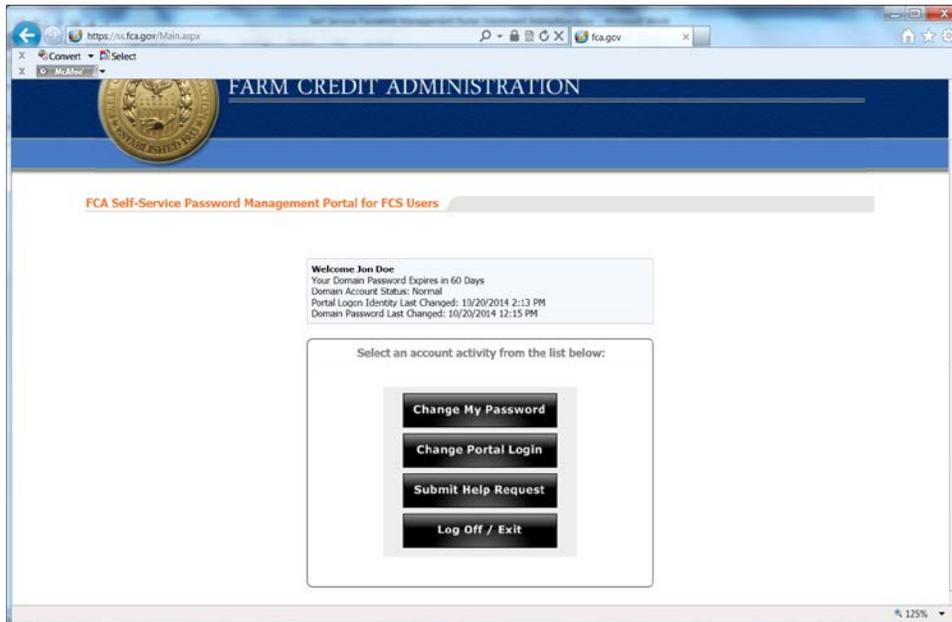
Enter the current domain password, then click Go.



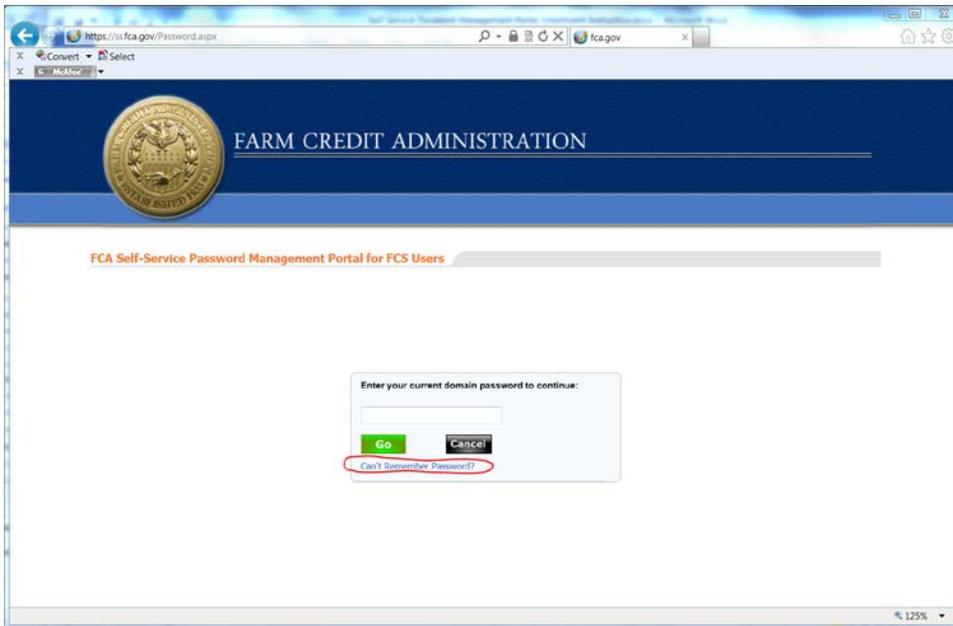
Enter the new domain password and re-enter the new domain password, then click Go again. The password rule is specified above the new password box.

Reset Password (Forget my password)

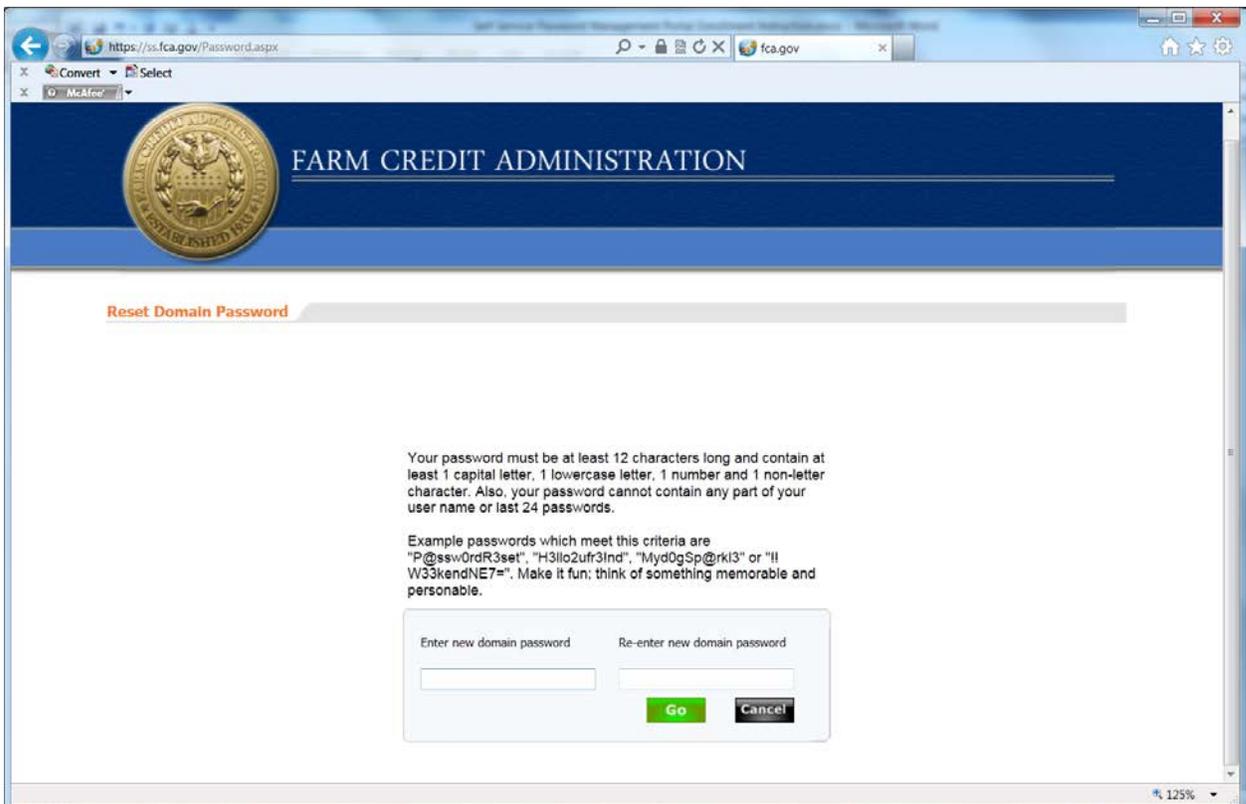
1. Login to the Portal at [FCA's Self-Service Password Management Portal](https://sfc.fca.gov/Main.aspx).



2. Click Change My Password button,



Click on the “Can’t remember Password?” link,



Enter the new domain password and re-enter the new domain password, then click Go button. The password rule is specified about the new domain password box.

https://ss.fca.gov/Main.aspx

Convert Select

McAfee

FCA Self-Service Password Management Portal for FCS Users

✓ Successfully reset domain user password

Welcome Jon Doe
Your Domain Password Expires in 60 Days
Domain Account Status: Normal
Portal Logon Identity Last Changed: 10/20/2014 2:13 PM
Domain Password Last Changed: 10/20/2014 3:03 PM

Select an account activity from the list below:

- Change My Password
- Change Portal Login
- Submit Help Request
- Log Off / Exit

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