

INSTRUCTIONS FOR UPDATING INSTITUTION PROFILE AND BRANCH OFFICE DIRECTORY

The FCA maintains an Institution Profile on all FCS institutions. FCA institutions can update their Institution Profile and Branch Office Directory on an ongoing basis through the FCA website at www.fca.gov. The expectation is that institutions will update their profile as needed to ensure the accuracy of the data because it is used in the FCS Institution section of the website. Nonetheless, institutions are required to review and update as necessary their profile at least once **every quarter**.

Instructions

- * 1. Access the FCA website, www.fca.gov, and select the “FCS Institutions” category.

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FARM CREDIT ADMINISTRATION

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Jill Long Thompson
Board Chair and CEO

President Barack Obama has designated Jill Long Thompson Board Chair and Chief Executive Officer of the Farm Credit Administration effective November 27, 2012. She succeeds Leland A. Strom, who served as Chairman and CEO since May 2008.

Dr. Long Thompson has served as a member of the FCA Board since her appointment by President Obama in March 2010.

For more information, please see the

Recent Updates

January 15, 2014
Mergers, Name Changes, and Other Corporate Activity as of January 1, 2014

Office of Inspector General Fiscal Years 2012 and 2013 Performance Report (PDF, 639 KB, 16 pages)

January 14, 2014
FCA Handbook Section: FCA Pending Regulations and Notices (PDF, 301 pages, 3.50 MB)

January 9, 2014
FCA Board Adopts Proposed Rule on Standards-of-Conduct Requirements

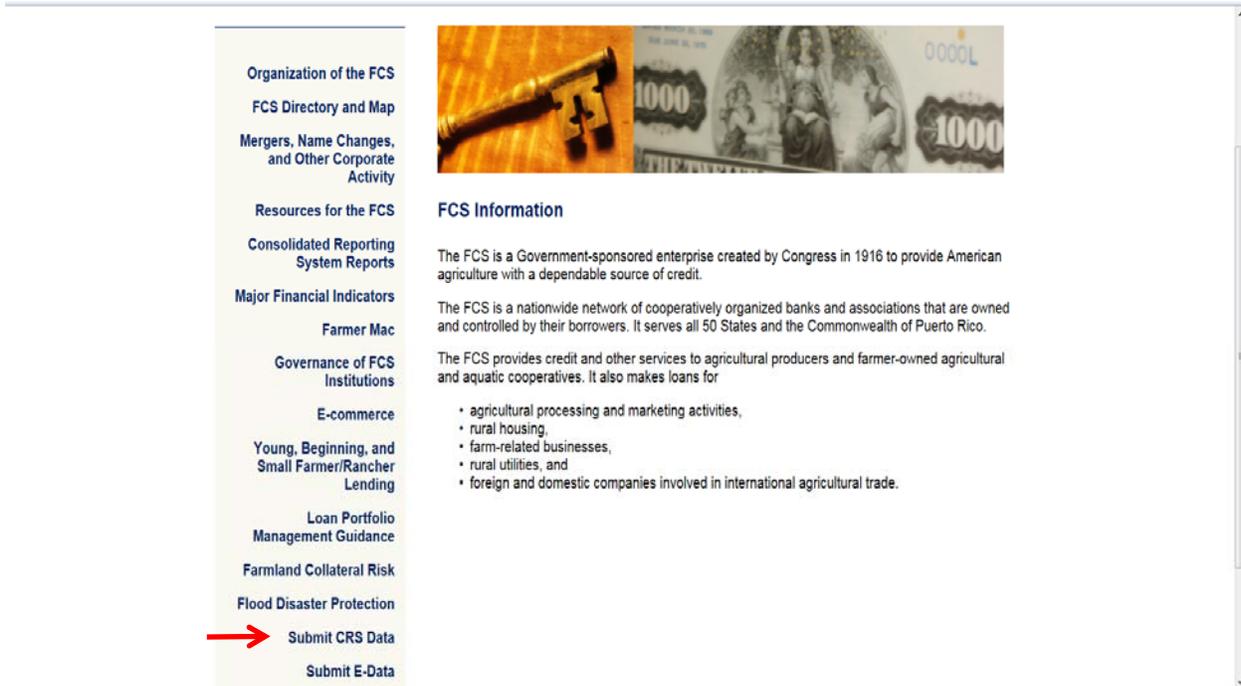
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- * 2. Select the "Submit CRS Data" option.

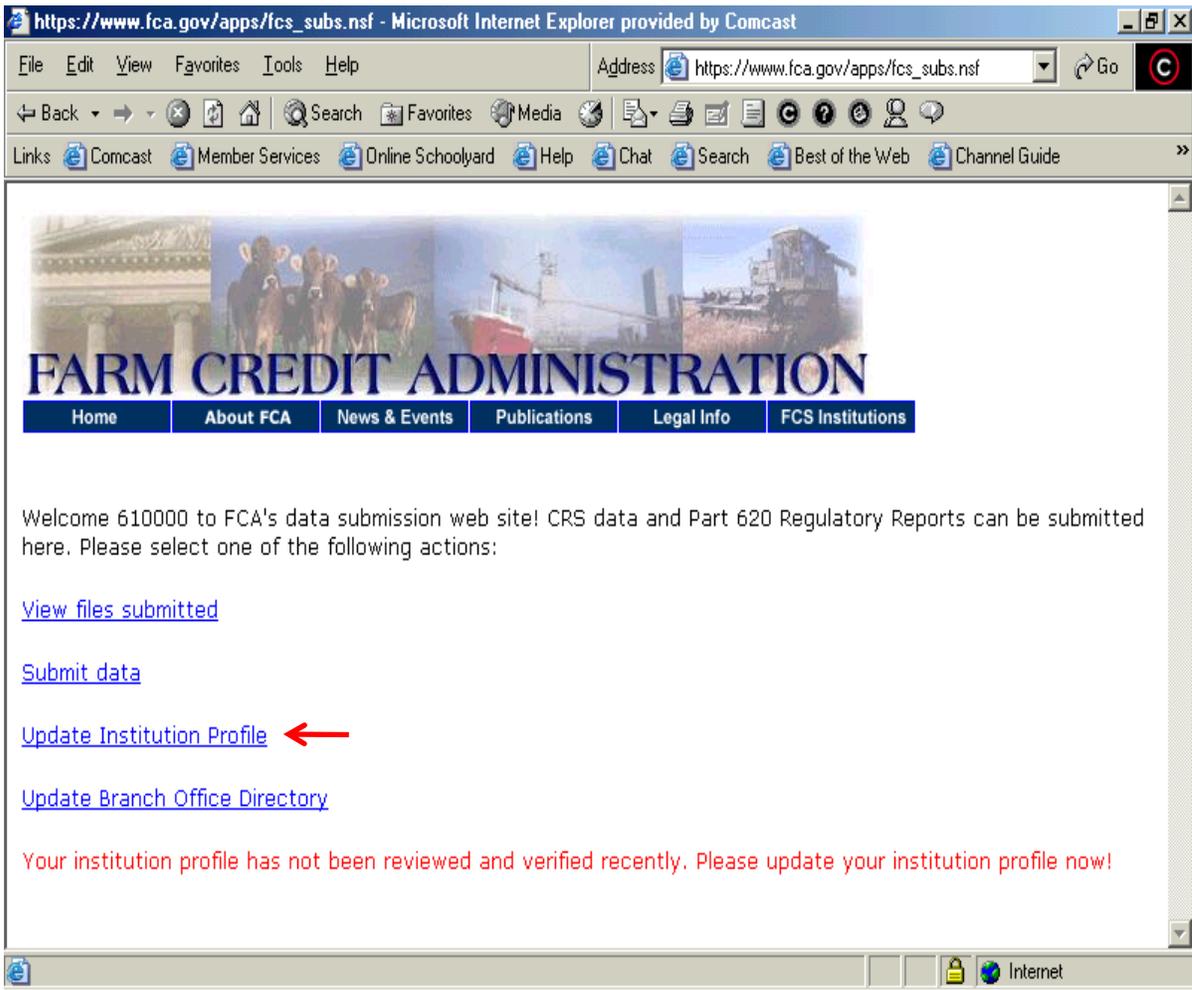


- * 3. After selecting the "Submit CRS Data" option, select Data Submission Portal.



- * 4. The next window will ask you to enter your username and password. **Your password will be encrypted as you enter it, so ensure that you enter the password in the same format as we communicated it to you.** After you input your password, click on “Sign In”.

- * 5. A welcome window that displays the UNINUM and allows you to “View files submitted”, “Submit data”, “Update Institution Profiles” or “Update Branch Office Directory” will pop up. If the Institution Profile has not been reviewed and updated, a message in red will appear on the bottom of the screen, “Your institution profile has not been reviewed and verified recently. Please update your institution profile now!”, Institutions are required to review and update as necessary their Institution Profile once every quarter. Select the “Update Institution Profile” option to update your institution profile.



- * 6. The diagram below shows the Institution Profile fields available for updating on the website. As noted under the Charter Address, **Changes to Charter City and State must be made with a Charter application**; in other words, institutions must receive prior approval from FCA to move to a different City. Once the Institution Profile has been updated, click **“Submit to FCA”**. **NOTE:** Institution Profile changes can be made at any time, but must be reviewed at least once a quarter. Institutions are required to **“Submit to FCA”** even if no changes are necessary.

[Return to Submissions Menu](#)

Institution Profile (last updated: 04/21/2008)

FCA Institution Number: 610000
 Name: Farm Credit Bank of Texas
 Phone Number: 512-465-0400
 FAX Number:

CEO:		Chairman of the Board:	
Prefix:	Mr. ▾	Prefix:	Mr. ▾
First:	Lamy	First:	Ralph
Middle:	R.	Middle:	W.
Last:	Doyle	Last:	Cortese
Suffix:		Suffix:	
Title:	CEO ▾	Title:	Chairman ▾

Charter Address: (Official address of the institution) <small>(Changes to Charter City and State must be made with a Charter application)</small>		Institution Mailing Address: (Address where institution mail should be delivered)	
Street:	4001 Plaza on the Lake Drive	Box:	202590
City:	Austin	City:	Austin ▾
State:	TX	State:	Texas ▾
Zip Code:	78746	Zip Code:	78720-2590

Web/Internet Contacts:

Web URL: http://www.farmcreditbank.com ▾

Institution email: Ernest.Groos@farmcreditbank.com

CEO email: Lamy.Doyle@farmcreditbank.com

CRS contact email: Ailsa.Walker@farmcreditbank.com

Chairman of the Board email: buddy.cortese@farmcreditbank.com

CFO/Controller email:

Trade Names (enter each Trade Name on a separate line):

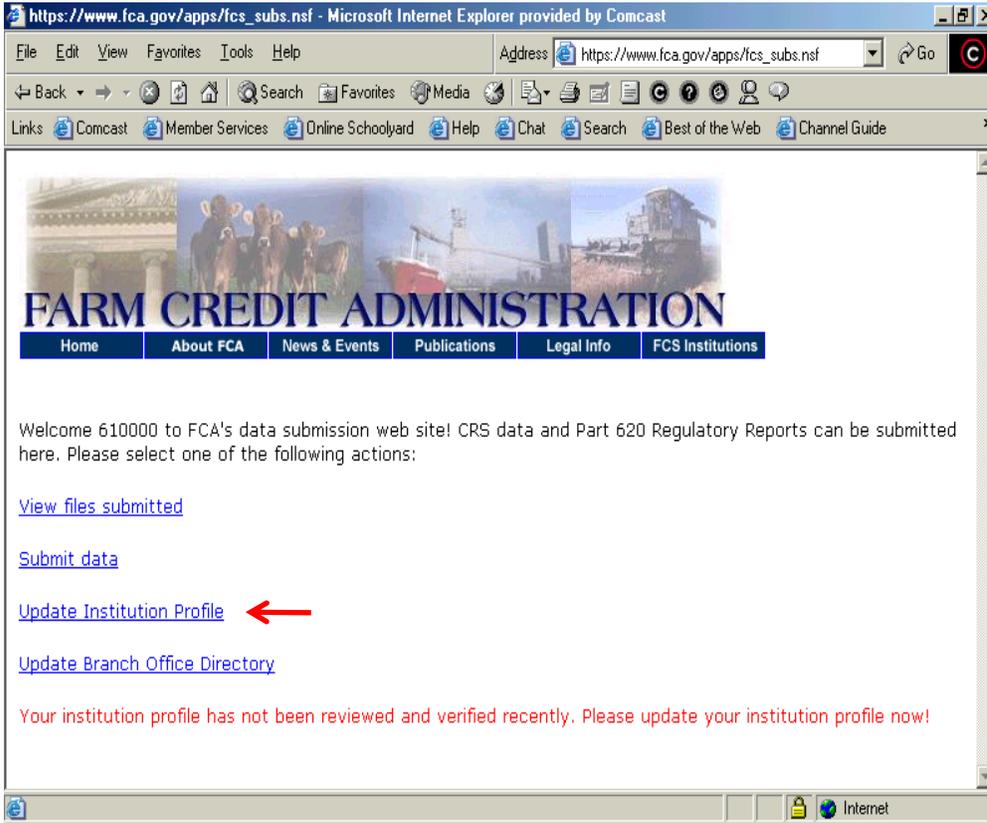
Tax Filing Status:
 Tax Exempt ▾

Note: You must Submit to FCA once a quarter even if there are no changes to your profile. To submit your profile with no changes, simply click the Submit to FCA button.

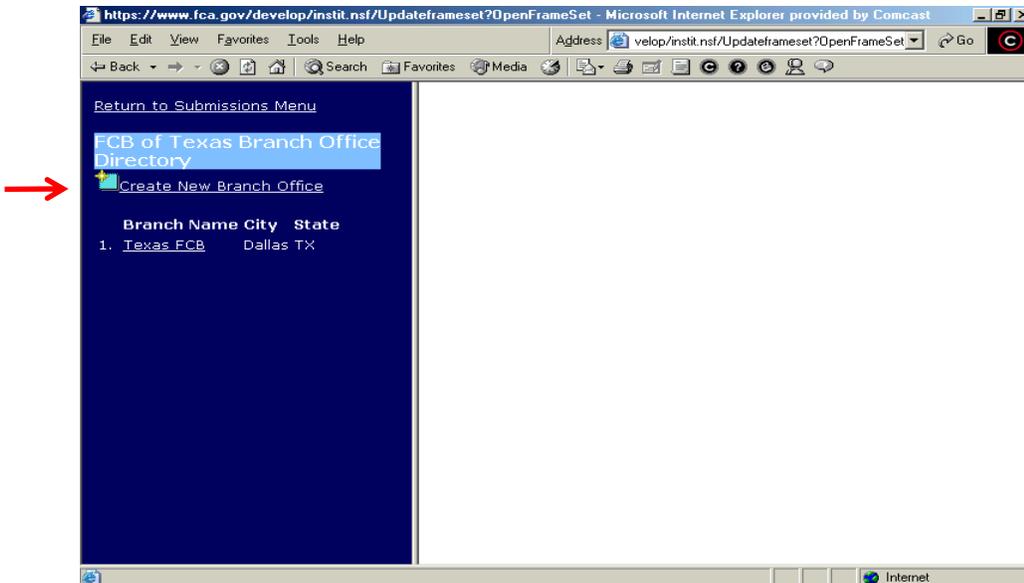


• (CFO/Controller email address included)

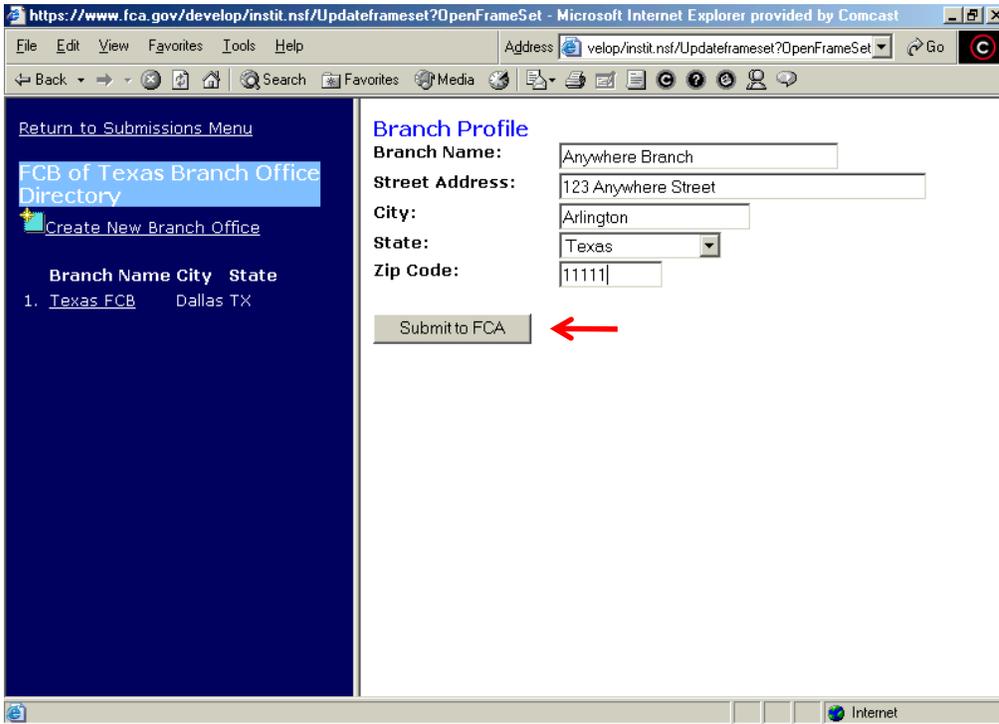
- * 7. To update the Branch Office Directory select “**Update Branch Office Directory**”.



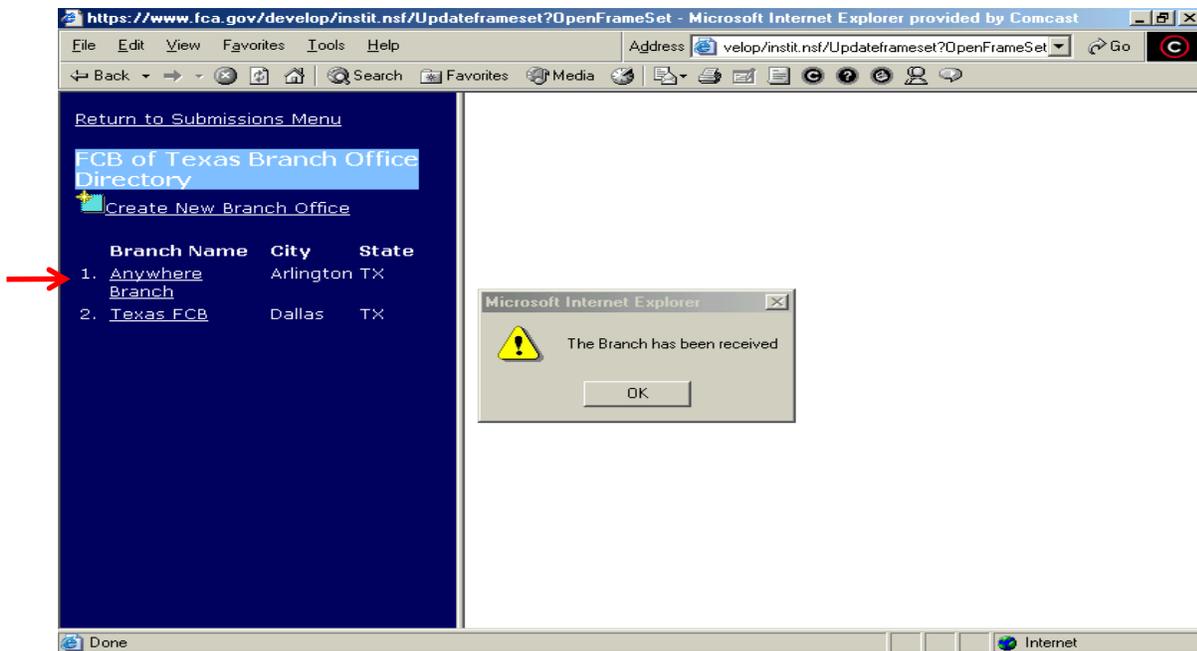
- * 8. The institution’s Branch Office Directory will appear. To add a branch office, select “Create New Branch Office”.



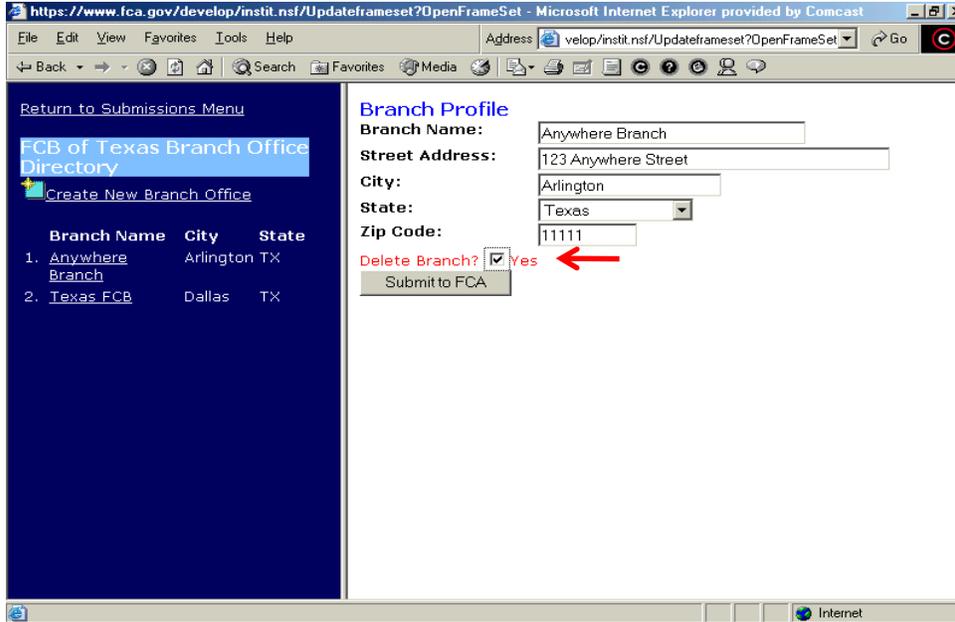
- * 9. A Branch Profile will appear on the right side of the screen. Enter the required information in the Branch Profile area and select **“Submit to FCA”** to save the new branch profile information.



- * 10. The new branch office will appear under the institution's directory.



- To review the profile of an existing branch office click on the branch name under the institution's directory. The Branch Profile will appear on the right side of the screen where the information can be edited or, if necessary, the branch can be marked for deletion. To delete a Branch Profile, place a check in the box after "Delete Branch?." To save any changes, select "Submit to FCA".



- If a Branch Profile is marked for deletion an "x" will precede the Branch Name. The profile will be deleted when the file information is transferred to our internal database. After completing the review of Branch Office Directory, select "Return to Submission Menu" or exit the FCA website.

