

Farm Credit Administration

1501 Farm Credit Drive
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(703) 883-4000

INFORMATIONAL MEMORANDUM



January 22, 2014

To: Chief Executive Officers
All Farm Credit System Institutions

From: Gary K. Van Meter, Director
Office of Regulatory Policy

A handwritten signature in black ink that reads 'Gary K. Van Meter'. The signature is written in a cursive style and is positioned to the right of the typed name.

Subject: Guidelines for Requesting Certificates of Good Standing, Authenticity, and/or Merger or Consolidation

The Farm Credit Administration (FCA, us, or our), as the Federal regulatory agency of the Farm Credit System (System), issues the above-stated certificates regarding the System institutions it regulates. This Informational Memorandum (IM) provides guidance relative to requests for issuance by FCA of these types of certificates. Also, the IM provides a brief description of the content of each type of certificate.

By issuing a certificate of good standing, the FCA certifies that the System institution is:

- A federally chartered instrumentality of the United States and an institution of the Farm Credit System;
- Duly authorized to act in accordance within the provisions of its charter and the authorities conferred by the Farm Credit Act of 1971, as amended (Act);
- Operating in good standing under the Act and FCA regulations.

By issuing a certificate of merger or consolidation, the FCA certifies:

- The FCA Board gave final approval to the plan of merger or consolidation;
- The effective date of the merger or consolidation;
- The name of the continuing System institution;
- All System institutions subject to the merger or consolidation are federally chartered instrumentalities of the United States; and
- All System institutions subject to the merger or consolidation are regulated by the FCA under the Act.

Certificates are certified by affixing the FCA seal to each certificate. Requests for the issuance of a certificate should be sent to us by e-mailing the request to CertificatesORP@fca.gov. The

requester will be notified by e-mail of our receipt of their request and inform them of the associated fee.

All requests for certificates must include the:

- Name of the System institution for which the certificate is to be issued;
- Type of certificate requested (i.e., a certificate of good standing, authenticity, and/or merger or consolidation);
- Name of the individual requesting the certificate and their affiliation with the System institution;
- Reason for the request;
- Number of copies requested;
- Address where the certificate should be mailed;¹ and
- E-mail address for fee billing purposes.²

Any questions related to this IM or to certificate request procedures may be directed to Barry F. Mardock, Deputy Director, Office of Regulatory Policy (ORP), at mardockb@fca.gov or (703) 883-4456, or to Deborah Wilson, Associate Director, ORP, at wilsond@fca.gov or (703) 883-4224.

¹ Certificates are sent by standard mail delivery via the U.S. Postal Service. As an alternative, certificates may be sent by United Parcel Service (UPS) if the requester specifies a UPS delivery preference and provides a UPS account number for shipping charges.

² There is a processing fee for issuing certificates. The dollar amount of the fee will be e-mailed to the requester, or their designee, upon issuance of the certificate.